

**DEPARTMENT OF HEALTH SERVICES**

601 NORTH SEVENTH STREET, MS 396  
P.O. BOX 942732  
SACRAMENTO, CA 94234-7320  
(916) 324-8819



Dear Applicant:

Your inquiry regarding environmental health specialist (EHS) trainee certification has been received. Enclosed is an application for evaluation and an excerpt from the California Health and Safety Code (HSC) outlining the requirements for EHS registration in California. To be hired as an EHS trainee, you must have received a bachelor's degree from an approved institution that includes at least 30 semester units of approved basic science courses. An acceptable basic science course must normally meet the requirements for a biological science degree. Courses designed only for liberal arts, general education, or non-science degrees are not acceptable. Please see the enclosed excerpt from the HSC for additional guidance or contact this office. After this 30-semester unit requirement is met, the law allows that specific coursework toward the registration requirements may be completed while working as an EHS trainee.

An evaluation of your education for acceptance as an EHS trainee will be performed upon submission of a completed application with nonrefundable fee and official college transcripts. This application will be valid for 30 months after which a new application will be necessary. It is imperative that you keep this office informed of any address change.

After all education, training, and experience requirements have been completed, you will be admitted to the registered environmental health specialist examination. The examination is administered three times each year in Sacramento and Los Angeles; a fee is required for admittance into the exam. Upon successful completion of the examination a biennial renewal fee is required to maintain your registration.

**Submit all materials to Robin Belle Hook, Environmental Health Specialist  
Registration Program, PO Box 942732 MS 396, Sacramento, California 94234-7320.**

The evaluation will determine any additional course work required and the amount of training and experience necessary prior to admission to the EHS examination. The evaluation letter will be mailed to you approximately four weeks after the receipt of all required materials.

Candidates with foreign transcripts must have a commercial credential evaluation service review the official transcripts, and the evaluation report must be submitted as a part of the application package. Contact this office for specific requirements of the credential evaluation as well as a list of companies that provide this service.

If you have any questions or would like additional information, please contact this office at (916) 324-8819.

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Do your part to help California save energy. To learn more about saving energy, visit the following web site:

[www.consumerenergycenter.org/flex/index.html](http://www.consumerenergycenter.org/flex/index.html)